



## **Shorenorth Board of Directors Meeting**

**June 5, 2018**

**Present: (15) Jerri McKellar, Michelle Keetha, Jena Boone, Lorraine Harpole, Monica Hunter, Shama Moktan, Charity Johnson, Erin Middleton, Susie LaClergue, Jan Burnham, Carly Lee, Ellen Cleary-Penninger, Jen Belcourt, Lisa Halverson, Jenny Bautista**

**Absent: (4) Courtney Moscariello, Sharief Youssef, Andi Tosch, Stina Miller**

**6:34 PM - Call to Order/ Introductions**

**6:35 - Board roster**

Jena requests that board members check your name and information on the Board Roster. Make any changes and verify the list that is to go around.

Jena requests board members add current information to the allergies and dietary restrictions sheet. Changes to be made on list that is going around.

**Summer Playdates - Jena**

The Playdate/ Hosting signup sheet is available for volunteers for dates for the summer.

Jan has a notebook that she keeps everyone's Board Buddy list. She will send out an electronic copy of the Board Buddy form and requests board members fill it out. Use pre-addressed/stamped envelope to return the form to Jan.

(Electronic form can be found at [https://shorelineccwa-my.sharepoint.com/:b:/g/personal/jburnham\\_shoreline\\_edu/EYLKQn3VKzhHtimO0gHp0uIBxnSsIANiu9kmmq-xdLhIUg?e=ftmSDd](https://shorelineccwa-my.sharepoint.com/:b:/g/personal/jburnham_shoreline_edu/EYLKQn3VKzhHtimO0gHp0uIBxnSsIANiu9kmmq-xdLhIUg?e=ftmSDd), added 6 June 18. )

**Marketing:**

Look at the list for marketing locations that is being passed around. Each board member should pick 3 or more locations to sign up for. Some are online, and some are posters at locations in the community. Let Jen know if there are any locations that could be added. She can also discuss why some locations are no longer used.

Discussion Topics:

**6:39 - Board Retreat**

Discussion of which date most board members would be able to attend for the Board retreat. The tentative date of August 18<sup>th</sup> had conflicts from many members. Jena proposed either August 4<sup>th</sup> or 11<sup>th</sup>. Want to find a date that the majority can attend. Possible planned agenda by a team committee?

(During this discussion Jen had to leave the meeting due to a family emergency.)

The board retreat includes community building activities. It will be from 9am to 3pm. Potluck party at a park afterwards is traditional and can include families of the board members.

A tally of preference is taken for members present for which dates would work for August 4<sup>th</sup>, 11<sup>th</sup>, 18<sup>th</sup>, and 25<sup>th</sup>.

- 4<sup>th</sup> = 12
- 11<sup>th</sup> = 12
- 18<sup>th</sup> = no tally
- 25<sup>th</sup> = 11 (maybe 13)

Need to know what dates absent members preference are. Jena is not sure of which dates work best for absent members.

Want to avoid the retreat being too early during the summer so August 4<sup>th</sup> may not be the best option.

Proposal for August 11<sup>th</sup> for the board retreat by Jena. The discussion is tabled for now recommended by Jan. Jena will be reaching out to those who could not attend tonight to get information on their best dates for the retreat.

#### **6:54 – Board Meetings 2018-2019**

Discussed scheduling for the board meetings during the year. Wednesday at the school is not an option because the church uses the space for bible study. Current options are for Monday or Tuesday at the school, monthly on the second or third week dependent on when the PAC meeting will take place.

The PAC member will report to the board after the PAC meeting. PAC will decide in September the dates of PAC meetings.

Wednesday board meetings would be possible if they could be held at SCC. The community college has rooms available for us to use. Would not have access to a kitchen.

Too many people had conflict with meetings on Thursday for it to be considered a valid option.

Board Meetings will run from 7PM to 9PM.

Discussion of a survey for preferred date Tuesday or Wednesday for board meetings.

#### **7:05 - Groovers schedule**

Suzie would like official board discussion/decision regarding groovers schedule and Shoreline school district schedule conflicts.

#### **Adjournment for PAC Leadership Training**

**After 9:00- Informal post training discussion of Groovers Schedule** (Incomplete notes; Working from memory)

- Susie brought to the board strong concern about the importance of families knowing the schedule for class next school year. It may be a factor in retaining members during the summer. Previous schedule change decisions were made earlier and gradually over a longer period of time.
- Consensus reached to have explorer class on Wednesday get out the door on time at 10:55 on Wednesdays.
- Monica and Suzie decided that carpets do not need to be vacuumed the end of the explorer class on Wednesdays to help the class the door faster.
- Decision to start Groovers class at 11:00 and end at 1:30 on Wednesdays only; due to conflict with new Shoreline School District schedule. Possibility to revisit this change after school starts in Fall to determine if there are further conflicts.
- Concern was discussed about how this topic was not discussed timely. To revisit the consensus procedure during the board retreat.

**Action items:**

- ~~Jan to send out an electronic copy of the Board Buddy form in lieu of paper copies. Board Buddy form is to be returned using the pre-addressed and stamped envelopes. (Electronic form can be found at [https://shorelineeccwa-my.sharepoint.com/:b:/g/personal/jburnham\\_shoreline\\_edu/EYLKQn3VKzhHtimO0gHp0uIBxnSsIANiu9kmmq-xdLhIUg?e=ftmSDd](https://shorelineeccwa-my.sharepoint.com/:b:/g/personal/jburnham_shoreline_edu/EYLKQn3VKzhHtimO0gHp0uIBxnSsIANiu9kmmq-xdLhIUg?e=ftmSDd), added 6June18 )~~
- ~~Jena to reach out to absent board members to find a consensus on date for the board retreat.~~
- ~~Jena to send out a survey for date of '18 '19 board meetings. Either Tuesday located at Shorenorth or Wednesday at Shoreline Community College.~~
- Further official board discussion/decision regarding groovers schedule conflict.
- ~~Discuss the consensus process during the board retreat to be used in the board's decision making process.~~